

## 【IMPORTANT NOTICE】

This Fellowship Program is a part of the “Japan-Korea Dialogue” launched to enhance the close relationship between Japan and Korea, and is thus only available to nationals of the Republic of Korea.

## 【ご案内】

このフェローシップは、日本と韓国の緊密な関係をより強化すべく立ち上げられた「日韓ダイアログ」のプログラムの一環で実施するものです。韓国籍研究者の方からのご応募をお待ちしております。

# JAPAN-KOREA DIALOGUE FELLOWSHIP PROGRAM 2014

## GUIDELINES

### 1. Purpose

The Program awards fellowships by invitation to young scholars and analysts to conduct advanced research at JIIA.

### 2. Prospective Applicants

Scholars or researchers in the fields of international relations, international politics and economics, security, area studies and/or journalism who work in institutes, think tanks, or universities and Ph D Candidates pursuing research in the fields of international relations, international politics and economics, security, area studies and/or journalism

### 3. Duration

Up to three months (from December 1, 2014, to April 30, 2015)

### 4. Eligibility

- (1) We will invite two fellows from the Republic of Korea (ROK).
- (2) Applicants must be scholars or researchers in the fields of international relations, international politics and economy, security, area studies and/or journalism, and be at least Master's degree holders or PhD candidates
- (3) Applicants must be no more than 45 years of age.
- (4) Persons who have previously received a JIIA Fellowship or who presently reside in Japan are **not** eligible.
- (5) Applicants who are currently employed should get a Leave of Absence from the work place
- (6) Applicants should have the ability to write their reports in English or Japanese.
- (7) Applicants must be in good health.
- (8) In principle, applicants must be able to stay continuously in Japan during the term of the fellowship.

### 5. Research Topics

Fellows will be expected to conduct research activities at JIIA on topics within JIIA's purview, such as foreign policy, international politics or economics.

## 6. Application

A. Applicants should submit the following documents to JIIA in either English or Japanese **by air mail** no later than October 31, 2014. Applications sent by e-mail will not be accepted.

- (1) “Japan-Korea Dialogue Fellowship Program 2014” Application Form  
※Please find attached the form.
- (2) Curriculum vitae
- (3) Prospective research proposal: the proposal should outline the applicant’s intended research at JIIA in a maximum of 5 pages, typewritten and double-spaced
- (4) List of previous achievements (including topics and dates of research papers and the names of publications or journals)
- (5) One recommendation letter, addressed to President, JIIA
- (6) Applicants who are employed: Certification of employment
- (7) Applicants who are Ph D Candidates: Certification of enrollment of University
- (8) Copy of diploma (certification of the highest level of education reached, not a transcript of your grades)
- (9) Three photos (40 mm x 30 mm); one should be attached to the front page of the Application Form

B. Note that applications and attached documents, including recommendation letters, will not be returned. Applications arriving after the deadline will be invalid.

7. **Submit applications to:** Japan-Korea Dialogue Fellowship Program 2014  
The Japan Institute of International Affairs  
3F, Toranomon Mitsui Bldg., 3-8-1 Kasumigaseki  
Chiyoda-ku, Tokyo 100-0013 JAPAN

## 8. Notification

The results of screening will be announced only to applicants within November, 2014. JIIA cannot discuss the status of any application during the screening process.

## 9. Instructions for Submitting Documentation

- (1) All documentation must be **typewritten** and double-spaced, and must be submitted on A4-size paper (210mm x 297mm). JIIA does not need to receive the original books/journals.
- (2) Applications cannot be submitted by e-mail or fax; we recommend you submit them by air mail using FedEx, DHL, or EMS.
- (3) Documentation should not be bound or stapled together.
- (4) Page numbers should be placed on each page.
- (5) The recommendation letters should be sent together with the application form.  
Please note that JIIA does not inform recommenders of the screening results.

## 10. Financial Support

Airfare (Y class), a settling-in allowance, and monthly benefits will be paid by JIIA. Applicants will be informed of the details in due course.

## **11. Obligations**

- (1) Fellows are to offer interim and final presentations on their papers and to submit final report papers to JIIA.
- (2) Fellows interviewed by the media or otherwise offering statements to the press during the term of their fellowships are required as a general rule to specify that they are in Japan on a Japan-Korea Dialogue Fellowship.

## **12. Basic Terms and Conditions**

- (1) The Fellowship is tenable only in Japan. Fellows must reside in Japan continuously during the term of the fellowship.
- (2) Fellows may not hold another major grant concurrently with the Japan-Korea Dialogue Fellowship. Those who have applied successfully for another award for the same proposal will be required to choose one grant. If a candidate is offered any other grant whose term overlaps with that of the Japan-Korea Dialogue Fellowship, he/she must decline either the Japan-Korea Dialogue Fellowship or the other grant(s) for the overlapping period.
- (3) Fellows should consult with JIIA on the timing of the start of their fellowships.
- (4) Fellows may not accept any employment in Japan during the term of their awards, with or without remuneration.
- (5) Candidates selected as Fellows will be required to submit a medical certificate before arriving in Japan. The cost of the medical check-up will be borne by the fellowship recipient.
- (6) JIIA provides Fellows with a cubicle (about 1.5 m x 1.5 m) having a desk, a domestic-use telephone and a personal computer connected to the Internet.
- (7) Fellows will hold the title of Visiting Research Fellow at JIIA (non-diplomatic status) during the period of their fellowships and will be able to attend JIIA open conferences and symposia.
- (8) JIIA may ask Fellows to cooperate in JIIA activities, e.g., serve as a presenter at a JIIA Forum, participate in conferences hosted by JIIA, or write an article for JIIA Commentary.

JAPAN – KOREA DIALOGUE FELLOWSHIP PROGRAM 2014

# Application Form

Photo

\_\_\_\_\_

**Mr. Mrs. Ms. Dr. Prof.** (Please type or circle)

**Name:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

(Family Name)

(Middle Name)

(First Name)

Date of Birth : 19 \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Nationality : \_\_\_\_\_

(Year)

(Month)

(Day)

Sex: Male / Female Marital Status: Married / Single

Place of Birth \_\_\_\_\_ Religion (optional): \_\_\_\_\_

## **Affiliation**

Position: \_\_\_\_\_ Section: \_\_\_\_\_

Organization: \_\_\_\_\_

Office Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## **Home Address:**

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### **Person to be notified in case of emergency**

Name (Relationship): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail address: \_\_\_\_\_

(E-mail: Which address would you like us to contact you? Please choose the one. 1. Office 2. Home )

Specialty / field of expertise:  
\_\_\_\_\_

Title of your research proposal:  
\_\_\_\_\_  
\_\_\_\_\_

Titles of previous research papers:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How will JIA be able to contribute to your research?

When you would like to start the fellowship (Expected arrival)

1. December      2. Other \_\_\_\_\_

※ JIA will take into consideration your preferred start date when deciding on the term of the fellowship.

